



**STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
COLLECTION SERVICE BOARD  
500 JAMES ROBERTSON PARKWAY  
2<sup>ND</sup> FLOOR, DAVY CROCKETT TOWER  
NASHVILLE, TENNESSEE 37243  
615-741-1741 (FAX) 615-253-1179**

**REMEMBER TO TURN OFF ALL CELL PHONES**

**MEETING AGENDA  
MARCH 4, 2008**

**9:00 Call To Order – Bart Howard, Chairman**

- Roll Call – Donna Hancock, Interim Director
- Robert's Rules of Order – (Board to Adopt as Standard Practice)
- Announcements

**9:15 Agenda – Review / Adopt**

- Minutes From January 8, 2008 Adopt

**9:30 Legal Report – Terrance Bond, Staff Attorney**

- Discussion of a Request for Exemption of the Location Manager examination for Attorney Deborah Pittman

**10:30 Administrative Report – Donna Hancock, Interim Director**

- Complaint Report
- Request For Exemption – “R Systems, International”
- Satisfactory Proof of Education - Location Managers (Policy Request)
- Board Policies – Review
- Conflict of Interest Form

**11:30 Location Manager - Application Review**

1. Georganna Mazzia
2. Devin John Urbanowski
3. Travis Wayne Williams
4. Manju Sahni
5. Victor Diaz

**12:00 New Business  
Unfinished Business**

**12:30 Adjourn**

Notice: Commission / Board meetings will be conducted by permitting participation of the Commission / Board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. Some meetings may be cancelled 30 days prior to the actual meeting. Before planning to attend a meeting, please be certain the meeting is being held as originally scheduled. Unless otherwise noted, all times listed are U.S. Central time.

